



Standards of Excellence

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Standards of Excellence 2013-2014

The Office of Fraternity and Sorority Life commits itself and the community to enhance the collegiate experience through community service, philanthropy, scholarship, and social interactions. We are committed to serving the KSU campus and community at large by developing positive leadership, embracing diversity, and achieving individual and chapter excellence. We strive to uphold the values and traditions of our fraternities and sororities by promoting strong bonds of brotherhood and sisterhood and effective interfraternal relationships. As a community we value scholarship, leadership, service, personal development, and brotherhood & sisterhood.

In aligning with the mission and vision of our office and the community, this document will define the guidelines for the Kennesaw State's Fraternity and Sorority Life Standards of Excellence. The standards are recommended to define the Kennesaw State expectations for the Fraternity and Sorority community.

As we continue to develop a university-wide initiative to reconnect and refocus our community from the mindset of a purely social driven environment to a values centered focus of shared values and expectations, the Office of Fraternity and Sorority Life has developed a standards program with shared standards and expectations that all inter/national fraternal organizations can support. These standards of excellence are grounded in the ideals and principles of fraternal values, centering on pillars of intellectual and social development.

The Standards of Excellence will be introduced in the Fall of 2012 and will be fully implemented for all chapters for the 2014-2015 academic year. Thus, the program will assess chapters in 2012-2013 and 2013-2014 academic years with limited rewards and developmental mandates. Beginning with the 2014-2015 academic year, all chapters will operate under these guidelines with the full rewards and developmental mandates. More information is provided in the section entitled, "Standards of Excellence Performance Levels."

The Standards of Excellence evaluates each council equally with the other councils. The member organizations of each council involved in this evaluation process are the chapters of the Interfraternity Council (IFC) chapters, National Pan-Hellenic Council (NPHC) chapters, Multicultural Greek Council (MGC), and the College Panhellenic Council (CPC) chapters

For each level of recognition, chapters will be required to achieve the minimum expectations stated. To move to the next level, chapters must complete required standards designated for distinction and excellence.

Standards of Excellence Performance Levels

Level of Compliance: Minimum Performance

These will be the baseline expectations for OFSL governed fraternities and sororities to be fully recognized by the University. Chapters must have a minimum score of 190 - 205 per the matrix rubric for your chapter to receive this recognition.

Level of Distinction: Satisfactory Performance

These chapters go above and beyond minimum expectations in their chapter organization, scholastic achievement, and involvement in the campus community. Chapters must score between 210-325 per the matrix rubric for your chapter to receive this recognition.

Level of Excellence: Excellent Performance

These chapters are models for the Fraternity and Sorority community and have achieved the highest level of recognition for their performance. Chapters must score anywhere between 330-410 per the matrix rubric for your chapter to receive this recognition.

Non-Compliance Level: Unsatisfactory Performance (Below Minimum Expectations)

If a chapter does not meet the minimum standards, they will be considered “non-compliant” and will face progressive sanctions to be met in one (1) semester before being placed on probation by the Office of Fraternity & Sorority Life. If a chapter remains non-compliant for more than three (3) consecutive semesters their university recognition will be reviewed. Corrective measures may be put in place and/or removal of recognition may occur as a result. Chapters scoring below 190 will be considered non-compliant. All expectations must be met to be in good standing.

Each bullet point listed in the matrix’s attached is worth 5 points. Your chapter will receive an additional 5 points when completing items listed in the Level of Distinction/Excellence column.

Scoring Matrix

Functional Area	Minimum Expectations (42 Items)	Level of Distinction (+24 Items)	Level of Excellence (+18 Items)
<i>Scholarship</i>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has a comprehensive scholarship plan. <input type="checkbox"/> 2.5 New Member GPA <input type="checkbox"/> 2.5 Chapter GPA <input type="checkbox"/> Chapter GPA meets the All-Fraternity/All-Sorority average GPA. <input type="checkbox"/> Chapter GPA meets the All-Men's/All Women's average GPA. <input type="checkbox"/> Chapter hosts a faculty program. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter GPA is .05 above of the All-Fraternity/All-Sorority average GPA. <input type="checkbox"/> Chapter GPA is .05 above the All-Men's/All Women's average GPA. <input type="checkbox"/> New Member GPA is .05 above the All-Fraternity/All-Sorority average GPA. <input type="checkbox"/> New Member GPA is .05 above the All-Men's/All Women's average GPA. <input type="checkbox"/> Chapter hosts 2 faculty programs. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter GPA is .1 above of the All-Fraternity/All-Sorority average GPA. <input type="checkbox"/> Chapter GPA is .1 above the All-Men's/All Women's average GPA. <input type="checkbox"/> New Member GPA is .1 above the All-Fraternity/All-Sorority average GPA. <input type="checkbox"/> New Member GPA is .1 above the All-Men's/All Women's average GPA.
<i>Campus Involvement and Leadership</i>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter attended at least two university-related events each semester with 50% attendance. <input type="checkbox"/> Chapter provides a list of member involvement. <input type="checkbox"/> Chapter new members attended 4 out of the 6 New Member Seminars. (IFC Only) <input type="checkbox"/> Chapter members attended the Office of Fraternity and Sorority Life Retreat when available. <i>(If applicable)</i> <input type="checkbox"/> Chapter has members to take leadership roles in respective governing bodies and organizations on campus. <input type="checkbox"/> Chapter members participate in the Presidents luncheons hosted by the Office of Fraternity and Sorority Life. 	<ul style="list-style-type: none"> <input type="checkbox"/> Each chapter attended three university-related events each semester with 50% attendance. <input type="checkbox"/> 50% of the chapter membership is involved in at least one (1) other campus organization OR has a part-time job. <input type="checkbox"/> Chapter new members attended 5 out of the 6 New Member Seminars. (IFC Only) <input type="checkbox"/> Chapter members participated in three of the Presidents luncheons hosted by the Office of Fraternity and Sorority Life. 	<ul style="list-style-type: none"> <input type="checkbox"/> 75% of the chapter membership is involved in at least one (1) other campus organization OR has a part-time job. <input type="checkbox"/> Chapter new members attended all 6 New Member Seminars. (IFC Only) <input type="checkbox"/> Chapter members participated in all of the Presidents luncheons hosted by the Office of Fraternity and Sorority Life.
<i>Service</i>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter engages in one service project with at least 50% of your chapter membership. <input type="checkbox"/> Chapter members completed an average 10 hours of service with 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter engages in two-service projects with at least 50% of your chapter membership. <input type="checkbox"/> Chapter members completed an average 15 hours of service with 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter engages in three-service projects with at least 50% of your chapter membership. <input type="checkbox"/> Chapter members completed an average

	<p>50% of chapter membership actively volunteering.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter maintains a list of service activities by chapter or individuals. <input type="checkbox"/> Chapter raised a minimum of \$250 for a charity or philanthropy. 	<p>50% of chapter membership actively volunteering.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter raised \$500 for a charity or philanthropy. 	<p>20 hours of service with 50% of chapter membership actively volunteering.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter raised \$1000 or more for a charity or philanthropy.
<p>Membership Recruitment & Education</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter participates in recruitment/intake yearly. <input type="checkbox"/> Chapter size is 5 active members. (NPHC/MGC Only) <input type="checkbox"/> Chapter has a written new member program and calendar of events. <input type="checkbox"/> New member program/MIP does not exceed 8 weeks. <input type="checkbox"/> Membership Intake Reporting Policy paperwork is submitted within the first three weeks of school (NPHC & MGC only). <input type="checkbox"/> Chapter maintains and updates membership roster each semester (Fall-Nov. 15 and Spring – April 1). <input type="checkbox"/> Chapter conducts one brotherhood/sisterhood event per semester. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter size is 7 active members. (NPHC/MGC Only) <input type="checkbox"/> Chapter conducts two brotherhood/sisterhood events per semester. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter size is 10 active members. (NPHC/MGC Only)
<p>Risk Management</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter adheres to Kennesaw State Risk Management policy, Kennesaw State Anti-Hazing policy, Student Code of Conduct and any inter/national organization risk management policies. <input type="checkbox"/> Chapter must be free of risk management/social probation from the council governance, the University, and/or the inter/national organization <input type="checkbox"/> Chapter hosts one risk management workshop for members (75% of 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter hosts two risk management workshops for members (75% of membership in attendance) during the semester. <input type="checkbox"/> Chapter hosts two alcohol-free social activities/events. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter hosts three or more alcohol-free social activities/events.

	<p>membership in attendance) during the semester.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter hosts one alcohol-free social activity / event. <input type="checkbox"/> Each chapter must submit national organization's risk management policy as well as updated Declaration of Coverage. 		
Leadership Education and Development	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter President attended four individual meetings per semester with their designated Office of Fraternity and Sorority Life advisor. <input type="checkbox"/> Chapter attends one inter / national leadership development program through their organization. <input type="checkbox"/> Chapter applied for national recognition through their inter / national organizations. <input type="checkbox"/> Chapter hosted one leadership development program. <input type="checkbox"/> Chapter conducts officer transitions with Chapter advisor each year. <input type="checkbox"/> Chapter hosts one educational program per semester sponsored or co-sponsored by the chapter. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter President attended six individual meetings per semester with their designated Office of Fraternity and Sorority Life advisor. <input type="checkbox"/> Chapter attends at two inter / national leadership development programs through their organization. <input type="checkbox"/> Chapter hosted two leadership development programs. <input type="checkbox"/> Chapter hosts two educational programs per semester sponsored or co-sponsored by the chapter. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter President attended at eight individual meetings per semester with their designated Office of Fraternity and Sorority Life advisor. <input type="checkbox"/> Chapter hosted three or more leadership development program. <input type="checkbox"/> Chapter hosts three educational programs per semester sponsored or co-sponsored by the chapter.
Finances	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter maintains good financial standing with council and university. 		
Alumni/Graduate Chapter Relations	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter host one alumni event per semester. <input type="checkbox"/> Chapter submits advisor information to the Office of Fraternity and Sorority Life. <input type="checkbox"/> Chapter produces one newsletter per semester. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter host two alumni events per semester. <input type="checkbox"/> Chapter produces two newsletters per semester. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter host three or more alumni events per semester. <input type="checkbox"/> Chapter produces three newsletters per semester.

<p>Council Involvement</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter is recognized by the council and in good standing. <input type="checkbox"/> Chapter (50% of membership) attends one event sponsored by /co-sponsored with an organization of the same council. <input type="checkbox"/> Chapter (50% of membership) attends one event sponsored by /co-sponsored with an organization of another council. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter (50% of membership) attends two events sponsored by /co-sponsored with an organization of the same council. <input type="checkbox"/> Chapter (50% of membership) attends two events sponsored by /co-sponsored with an organization of another council. 	
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Section 1: Scholarship

1. Each chapter must elect/appoint a scholarship chairman that coordinates the chapter scholarship and academic goals. This position must have a term of at least one semester.
 - a. Our scholarship chair is: _____
 - b. Our faculty advisor is: _____
2. Each year, chapter should submit a comprehensive scholarship plan to the Office of Fraternity and Sorority Life. This plan should include an organized study hours program, educational programming for new members, and developmental mandates/rewards for academic achievement and annual goals for academic improvement. Be sure to include how members who don't meet GPA requirements are handled.
3. New members meet suggested academic minimums. Office minimum academic expectation is 2.5. The Office of Fraternity and Sorority Life will report your New Member semester GPA here after grade reports are provided.
4. Each chapter must maintain a combined chapter (actives and new members) semester GPA of at least a 2.5. The Office of Fraternity and Sorority Life will report your Chapter semester GPA here after grade reports are provided.
5. Chapter GPA is higher than the All Fraternity / All Sorority / All Greek GPA at Kennesaw State. The Office of Fraternity and Sorority Life will report your Chapter semester GPA here after grade reports are provided.
6. Chapter GPA should be higher than the all Men's/all Women's/University GPA. The Office of Fraternity and Sorority Life will report your Chapter semester GPA here after grade reports are provided.
7. Each chapter should schedule intentional interaction with members of the Kennesaw State faculty. Research shows that students with higher rates of interaction with faculty outside the classroom perform one program per year (outside of the day to day contact with faculty advisors) that involves members of the Kennesaw State faculty.

Section 2: Campus Involvement

1. Each chapter must attend at least two university-related events each semester with 50% of membership in attendance. Each chapter is responsible for submitting attendance sheets.
2. List of member involvement that may include other on-campus organizations and activities or community involvement.
3. Fraternity and Sorority chapter should take advantage of any and all leadership development opportunities made available to them through Kennesaw State. Attach list of members participating in each program.
 - a. **IFC Only:** Our chapter new members attended the New Member Seminar (4 out of 6 sessions).
 - b. Chapter must have Chapter President or designated delegate to participate in the President's Luncheons hosted by the Office of Fraternity and Sorority Life.
4. Each chapter hosts a brotherhood or sisterhood retreat on a yearly basis.

Section 3: Service and Philanthropy

1. Chapter must elect/ appoint a chapter Service Chair who coordinates chapter's service projects and collection of members' service hours. This position must have a term of at least one semester.
 - a. Our chapter Service chair is: _____
2. Chapter must engage in at least one service project in which you give your time to a worthwhile cause each semester with at least 50% of your chapter membership.
 - a. List event (s): _____
 - b. Provide documentation of service event(s).
3. Chapter must acquire an average of 10 hours of service per member per semester, with 50% of your chapter actively volunteering. Working or attending a philanthropy event does not count towards service hours. A list of members and hours must be attached.
4. Chapter must provide a list of service activities by the Chapter or individuals. Please include hours served.
5. Our chapter raised \$ _____ for the following philanthropy:
_____.

Section 4: Membership Intake, Recruitment, and Education

1. Chapter participated in recruitment/intake on a yearly basis.
2. **MGC and NPHC:** Chapter size is a minimum of 5 active members.
3. **IFC and Panhellenic:** Chapter must elect/appoint a recruitment chair who coordinates the chapter's recruitment process. This position must have a term of at least one semester.
 - a. Our recruitment chair is: _____
4. **MGC and NPHC:** Chapter must elect/appoint an intake chair who coordinates the chapter's intake process. This position must have a term of at least one semester.
 - a. Our intake chair is: _____
5. **MGC and NPHC:** Membership Intake Reporting Policy paperwork is submitted to the office during the first three weeks of school.
6. **IFC and Panhellenic:** Chapter must elect/appoint a New Member Educator who coordinates the chapter's new initiate/member education process. This position must have a term of one year.
 - a. Our new member educator is: _____
7. Chapter must submit a copy of a written new member program with calendar of events. New Member program/MIP may not exceed 8 weeks.
8. Chapter must maintain/update Chapter membership roster each semester (Fall – November 15th and Spring- April 1st) with the Office of Fraternity and Sorority Life.
9. Chapter should conduct one brotherhood/sisterhood event or retreat per semester. Purpose of the event should be chapter bonding, teambuilding, goal setting, etc. Please list date, description, and location of event.

Section 5: Risk Management

1. Chapter members adhere to the following policies: the FIPG (IFC and Panhellenic), Kennesaw State Risk Management policy, Kennesaw State Anti-Hazing policy, Student Code of Conduct, and any inter/national organization risk management policies.
2. Chapter elects/appoints a risk management chair that coordinates the chapter's education related to risk management. This position must have a term of at least one semester.
 - a. Our chapter's Risk Management chair is: _____
3. Chapter must be free of risk management/social probation from the IFC, MGC, NPHC, or Panhellenic Judicial board, the University, and /or the inter/national organization.
4. Chapter holds a risk management workshop for members (75% of membership in attendance) yearly.
 - a. Date and title of workshop: _____
5. Chapter should regularly sponsor alcohol-free social activities (aside from service/philanthropy projects) for members. Please attach a list of all alcohol-free, organized chapter social activities (including dates).
6. Each chapter must submit national organization's risk management policy as well as updated Declaration of Coverage.

Section 6: Leadership Education/Development

1. Each Chapter President must attend at least four individual meetings per semester with their designated Office of Fraternity and Sorority Life advisor. Advisor will verify meetings for documentation (at least one per month).
2. Chapters should take advantage of leadership development opportunities made available through their inter/national organization. Please attach list of national/regional leadership conferences in which the chapter participated (include agenda/flyer, date and names of participants).
3. Chapter should apply for and strive to achieve national recognition through their national organizations. Please list any awards applied for/received (chapter or individual) through national organizations.
4. Chapters should be hosting leadership education/development programming for chapter members, including new members. Please attach a list of all chapter leadership development programs (include date, title, and location of program).
5. Each chapter must conduct officer transitions with Chapter advisor each year.
 - a. Which semester: _____
 - b. Date of transition and location: _____
6. Each chapter must host at least one educational program per semester sponsored or co-sponsored by your Chapter.

Section 7: Finances

1. Each chapter must maintain good financial standing with council and the university.

Section 8: Alumni/Graduate Chapter Relations

1. Chapters should spend considerable time and resources reaching out to chapter alumni. Chapters with strong active alumni support are more successful and such interactions provide current chapter members with professional development and career opportunities after graduation. Chapter should host at least one alumni event per semester. Please attach any chapter sponsored alumni events for the semester.
2. Each chapter must submit a complete Chapter Advisor roster, including alumni advisor.
3. To continue engagement of alumni, chapter utilize newsletter to keep alumni informed of events and activities of the undergraduate chapter. Each chapter must submit at least one newsletter each semester.

Section 9: Council Involvement

1. Each chapter must be recognized by a governing council and in good standing.
2. Each chapter (50% of membership) should attend events sponsored by / co-sponsored with an organization of the same council.
3. Each chapter (50% of membership) should attend events sponsored by / co-sponsored with an organization of a different council.